



MEDICAL LABORATORY SCIENCE COUNCIL OF NIGERIA

Plot 1166 Mohammed N. Umar Lane, Durumi Phase II, Garki Abuja



CRITERIA FOR THE AWARD OF FELLOWSHIP BY PUBLISHED WORKS

ELIGIBILITY FOR APPLICATION

1. The applicant must be a registered Associate of Council with current practicing license and is not facing any charge of professional misconduct.
2. A Medical Laboratory scientist with 10 years of Post-M.Sc. qualification cognate experience and fifteen (15) relevant scientific publications in indexed Journals may be considered for the award of Fellowship of Medical Laboratory Science Council of Nigeria.
3. A Medical Laboratory scientist with 10 years of Post-PhD qualification cognate experience and twelve (12) relevant scientific publications in indexed Journals may be considered for the award of Fellowship of Medical Laboratory Science Council of Nigeria.
4. The Medical Laboratory Scientist should be the lead author in at least 50% of the indexed publications.

Guidelines for Applicants

1. Fellowship through published works holds the standards, rights, privileges and obligations that are equivalent to those who have obtained Fellowship through the examination route and through submission of Thesis.
2. The standard of professional practice in Medical Laboratory Science research is required to be equivalent to the standard required by examination in diagnostic Medical Laboratory Science.
3. The applicant must have read the eligibility requirements and ensure that he/she meets the requirements before attempting to apply.
4. There must be a sponsor who shall be a Fellow of MLSCN in the applicant's discipline and in good standing with Council.
5. The published works are to be listed and numbered serially.

6. The publications to be submitted are those that have shown significant contributions to knowledge and practice of Medical Laboratory Science Professions in the discipline the award of Fellowship is being sought.
7. If the publications have diverse contributions to knowledge, they shall be grouped according to the area of specialty which each group makes significant contribution to the practice of the Medical Laboratory Science Profession. However it is advisable that applicants submit publications relevant to their area of interest/specialty.
8. The publications shall be arranged in reverse order of date format such that the most recent date comes first and followed by the next.
9. The applicant shall state his/her personal contribution in each of the publications submitted. This can be estimated and scored in percentage under the relevant column of the table in the application form. The Sponsor is to concur with the applicant's claim if convinced that the claim is correct or give his/her opinion based on his/her observation.
10. The applicant shall state in not more than 500 words, his/her significant contributions to knowledge and practice of Medical Laboratory Science Profession (in the area Fellowship is to be awarded) from the submitted published works and justify why he/she should be awarded fellowship of Council by published works.
11. The applicant shall get an endorsement from a sponsor who shall be a registered fellow of the Council. The Sponsor must review the publications of the candidate.
12. The publications shall be submitted bound in colours and format approved by Council for Fellowship by thesis for relevant discipline as currently in use with the inscription " These Publications are submitted to Medical Laboratory Science Council Of Nigeria in fulfillment of requirements for the award of Fellowship of Medical laboratory science Council of Nigeria in(State Discipline e.g Chem. Path, Haematology etc.)"
13. Payment of prescribed application fee.
14. The applicant shall submit CV, relevant academic credentials, 2 Passport photographs and completed application form downloaded from Council website; www.mlscn.gov.ng
15. The papers shall be peer-assessed for originality and contribution to knowledge.
16. The peer-reviewed pass mark shall be 60%.

GUIDELINES FOR SPONSORS

1. Shall be a Registered Fellow of Council (in good standing), with expertise in the applicant's area of interest/specialty.
2. The Sponsor shall review the candidate's publications and advise him/her on the suitability or otherwise of the publications for the award of fellowship of Council.
3. The Sponsor shall also comment on the applicant's acclaimed personal contributions to the submitted publications especially in multi author publications.
4. The Sponsor shall in not more than 500 words summarize the applicant's overall significant contributions to knowledge and practice of Medical Laboratory Science Profession (in the area of applicant's specialty) from the submitted Publications and make appropriate recommendations to Council regarding the suitability of the applicant for the fellowship award.
5. The Sponsor shall endorse the completed application form, giving full name, Registration number, Appointment held, Designation, Contact address, e-mail address and mobile telephone number.

GUIDELINES FOR THE ASSESSMENT OF PUBLICATIONS IN RESPECT OF CANDIDATES FOR THE AWARD OF FELLOWSHIP OF MEDICAL LABORATORY SCIENCE COUNCIL OF NIGERIA BY PUBLICATION

A. Internal Assessment Committee

- i. The Registrar/CEO shall constitute an **Internal Assessment Committee** of three members who shall be Scientists with Fellowship qualification and shall include Director/Head of Education Department as the Chairman, the Secretary of the Committee will be from Examination Unit of the Department and one other member from Education Unit of the Department. Where the Director/Head of Education is not a Fellow of Council, the Registrar shall appoint any other qualified Person from Council to head the Committee.
- ii. The Committee shall screen the applications to determine the eligibility of applicants.
- iii. The Committee shall also confirm that the applicant has complied with the guidelines for the award of Fellowship as contained in the sections on guidelines for applicants and Sponsors. .
- iv. Based on the above, it shall make appropriate recommendation to the Registrar/CEO so that if the applicant has satisfied the Committee and it so recommends, the Registrar/CEO can appoint the External Assessors.

B. Appointment of External Assessors in Respect of Candidates for award of Fellowship of Council by publication.

- (i) To facilitate the process of external assessment, **Director of Education** shall be requested to recommend and forward to the **Registrar /CEO** the name and e-mail addresses of **6** prospective assessors (from which 3 shall be selected by the Registrar/CEO) such that the first letter requesting availability of an assessor could be sent as an e-mail attachment.
- (ii) The assessors to be recommended shall be **Fellow members** of the Council who have distinguished themselves in academics or research in the Candidate's area of interest or related area of research.
- (iii) The candidate's publications as well as CV and guidelines for assessors shall be forwarded to the external assessors.
- (iv) Where the Director of Education is also a candidate for the award of Fellowship, the recommendation of assessors shall be made by the **Head of Education Unit** of the Council
- (v) The Director of Education or Head of Examination Unit shall give brief written statements on the distinguished academic and professional qualifications of the

scholars they recommend for appointment as assessors, with a view to justifying their recommendation.

- (vi) The recommendation shall be made in confidence to the Registrar/CEO and in no account should the candidate be informed of who the assessors are.
- (vii) Any candidate who tries to inquire about the assessors with intent to influence his/her assessment shall be guilty of Exam malpractice.
- (viii) Each proposed assessor must have attained eminence in a relevant academic discipline of the candidate for the fellowship award and shall be in good standing with Council.
- (ix) Scholars from the same Institution as the applicant or one known to be related to the applicant shall for the purpose of this assessment not be recommended to assess the applicant.
- (x) External assessors' consent to serve shall be obtained before publications are sent to them, and they shall be paid honorarium.
- (xi) For a candidate to be awarded Fellowship of the Council, the reports of at least two of the three external assessors shall be adjudged to be favourable by the Governing Board of Council or Ad-hoc committee appointed to act in its stead.
- (xii) An individual shall not qualify to serve as an external assessor for Fellowship by publication after 3 years of leaving a University system or Research Institute.

C. GUIDELINES FOR EXTERNAL ASSESSORS

An external assessor will be obliged to give detailed responses as much as possible to the following in his/her report of assessment of a candidate's contribution to professionalism through publications.

- i. Do you know this candidate who is being considered for the award of Fellowship of Council? If so, in what capacity?
- ii. Were his/her publications known to you before now?
- iii. Please, comment freely on: the publications known to you before now and those publications you are coming across for the first time.
- iv. Please specify which of his/her works is/are outside your field

- v. What in your opinion is/are the contribution(s) of this candidate to knowledge and practice of the profession in his/her field through these publications?
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- vi. Is there a focus in his/her publications as regards the area he/she is seeking for the award of Fellowship of the Council?
- vii. Please assess each of the submitted publications and award marks using the scoring range from **0 – 5** marks. (5 marks for indexed international Journal publication, 3 marks for other indexed local Journal publication and 1 mark for others.
- viii. Candidates with M.Sc will be lead authors in at least **50%** of the **15** submitted publications while those with PhD will be lead authors in at least **50%** of the **12** submitted Journal publications.
- ix. Publications with multiple authors: (a) **Indexed Journal publication of international standard/ Text Book**: Lead author shall be allotted 5 marks and Co-authors be allotted 3 marks. (b) **Other indexed Journal publication/Text Book**; Lead author shall be allotted 3 marks and Co-authors 2 marks.
- x. Each publication is first scored using the scale indicated above. The total percentage contribution of the candidate over **75** if with M.Sc or **60** if with PhD is thereafter applied to obtain the score of the candidate’s publication.
- xi. Pass mark is **60%** of overall assessment.
- xii. Recommendation of the assessor for success or failure of candidate will depend on final total mark above. (**Fail** – below 60%, **Pass** – 60% and above)
- xiii. The External assessors’ reports shall be presented to the **Registrar/CEO** in a sealed envelope. The Registrar in turn shall present the reports to the Governing Board or Ad-hoc committee for consideration and determination.
- xiv. For the award of the Fellowship of Council by publication, at least two (**2**) of the three assessors shall make definite positive recommendations and the candidate shall score a minimum of **60%** from each assessor.

NB: International as applied to Journals in this context is not necessarily location bound but also on the widespread of the contributing editors across the globe.

ASSESSMENT SCORE SHEET.

S/N	Title and year of publication	Status of the Journal	No. of Authors	Candidate's Position i.e. (Lead author or Co-author)	Candidate Score per publication	Candidate percentage score per Publication	Remarks
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
	TOTAL						

Average Score: Mark **Percentage score**.....

Recommendation: Fail..... **Pass**

Assessor's Comment:

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Name of Assessor

Signature of Assessor: **Date of Assessment**

Qualifications of Assessor

Designation:

RF No **Specialty**